Request for Tender: Sewer Main Diversion Gregory Street, Roma

Closing Time: 2:00 pm (Australian Eastern Standard Time) 13 June 2018

Tender Number: 18043
1. BACKGROUND INFORMATION

1.1 Introduction
Maranoa Regional Council invites suitably qualified and experienced Contractors to submit a lump sum contract and supporting documentation for the installation of a 225mm diameter sewer main approximately 3.7 metres deep along Gregory Street, Roma. The scope of work will include the installation of 303 metres of 225 diameter PVC SN8 pipe. The sewer main will be installed within the road.

1.2 About the Project
Please refer to Tender 18043 Part 3 – Attachments 1 and 2 for the specification and design drawings of the sewer mains and manholes included within the scope of works.

1.3 About the Tenderer
Council is seeking a suitably skilled, qualified and experienced Contractor to undertake the project. To assist Council in the evaluation process, Tenderers are required to provide the following information when submitting the tender:

- **Business Overview** – Please provide a brief summary of the Tenderer’s background and capabilities along with high level financial information about the business;
- **ASIC Company Extract** - Please provide a copy of the ASIC Company Extract;
- **Insurance Coverage** – Please provide a copy of the business’s insurance policies, the insurance requirements are stipulated below;

<table>
<thead>
<tr>
<th>Type</th>
<th>Value ($)</th>
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<tbody>
<tr>
<td>Public liability</td>
<td>$20,000,000 for each and every occurrence, unlimited in the number of occurrences</td>
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<tr>
<td>Workers’ compensation</td>
<td>WorkCover Queensland</td>
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<tr>
<td>Comprehensive insurance for all vehicles, plant and equipment (whether registered or not) to the prescribed statutory amount.</td>
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- **Completed Projects and Referees** – Please provide an outline of two (2) recently completed projects that are of a similar type and scale to that described in the tender documents, and a minimum of 2 referees from these projects; and
- **Methodology** – Please supply a project methodology statement and Gantt chart outlining your methodology and the required timeframe to complete this project. The Tenderer shall detail the commencement date and the time required to complete the work with such times being calculated from the date of notification of the acceptance of the Contractor’s Tender.
1.4 Qualifications, Skills and Experience of Key Personnel

In addition to the experience of the business for this type and scale of project, Council is keen to ensure that the business’s key personnel have the relevant qualifications, skills and experience, including but not limited to:

- Project Management and Supervisory Staff have sound industry experience and meet a minimum requirement of five (5) years’ industry experience in sewer installation;
- Current CPCCOHS1001A ‘Work safely in the construction industry’ (Tenderers must include a copy);
- Any person undertaking plant operating roles on the project are to be suitable trained and qualified and the relevant Skills Assess (Verification of Competency) undertaken by the Contractor (Tenderers must include a copy);
- Any person undertaking Traffic Control duties on the project must be qualified to undertake that work; furthermore other unqualified staff members are not permitted to engage in the control of traffic; and
- Key Sub-contractors which are anticipated to undertake substantial parts of the works.

To assist in Council’s evaluation process, the Tenderer is required to provide detailed resumes of all key personnel who will manage or supervise the works on site.

Tenderers are required to submit copies of licence(s) held by employees and Sub-contractors of the Contractor to carry out the works under Contract.

2. PRICING & PAYMENT

This Contract is a Lump Sum Contract made up of two portions, Tender Schedule Summary and Schedule of Rates for Daywork. The Contract Sum shall include all applicable GST and be full compensation for the complete construction of all works under this Contract, including any items of work not specifically mentioned but necessary to complete the works of the Contract in accordance with the intention of the Drawings and Specifications.

The Contract Sum shall be a fixed sum not subject to adjustment for Rise and Fall.

The Schedule of Rates forms part of the Contract only to the extent that it will be used as a guide to the assessment of the progress payments, and all rates provided (including those entered against rate only items) shall be used for the valuation of variations as appropriate.

2.1 Tender Response

The successful Tenderer will be engaged under a modified AS4906 Contract that is to be a LUMP SUM CONTRACT. The Contract shall NOT be subject to variation on account of rise and fall of wage rates or materials prices.

As part of the pricing, Tenderers will be required to provide a completed Part 4 - Tender Response including:

(a) Completed Tender Schedule Summary, being the bill of quantities included within the excel spreadsheet (in Part 4 – Section 5.3 (a)); and

(b) Completed Schedule of Rates for Daywork – including labour and plant hire (i.e. if ordered) – (Part 4 – Section 5.3 (b)).
2.2 Payment
Payment to the successful Tenderer shall be at the rates tendered by the Contractor and quantities of completed work directed by the Principal on site.

Completed work shall be measured and agreed with the Principal.

Payment shall be based on the sum of the product of the scheduled rates in Part 4 – Section 5.3 (a) – Tender Schedule Summary.

2.3 Variations
Refer to Clause 22 of the Conditions of Contract.

2.4 Daywork
**Tender Response - Section 5.3 (b) – Schedule of Rates for Daywork** will include prices for hire of plant and labour - These are to be rates only and shall cover any work in connection with the construction works, not specified elsewhere, where ordered by the Principal. When providing an offer for this work, the provider shall provide a fixed price and an estimated number of hours for undertaking and delivering the scope of work.

**Personnel (Labour)**
The rates provided must include and will be deemed to include all employment costs including, without limitation, all wages, salaries, leave allowances, bonuses, site mobilisation and disability allowances, workers’ compensation insurance premiums, payroll tax, fringe benefit tax, superannuation costs, travelling and accommodation costs, on-site and off-site overheads, administrative costs, site supervision, establishment costs, attendance and profit.

Daywork ordered by the Principal under the Contract and paid at the rates specified in the Tender Response will not attract the percentage for profit and attendance stated in the Conditions of Contract. Furthermore, amounts payable for Daywork shall not be subject to any adjustment for Rise and Fall.

**Plant**
The rates provided must include and will be deemed to include all operation costs (including employment costs including, without limitation, all wages, salaries, leave allowances, bonuses, site mobilisation and disability allowances, workers’ compensation insurance premiums, payroll tax, fringe benefit tax, superannuation costs, travelling and accommodation costs), all necessary safety equipment, overheads, administrative costs, site supervision, establishment costs, attendance and profit.

Daywork ordered by the Principal under the Contract and paid at the rates specified in the Tender Response will not attract the percentage for profit and attendance stated in the General Conditions of Contract and the Annexure thereto. Furthermore, amounts payable for Daywork shall not be subject to any adjustment for Rise and Fall.
3. OTHER RELEVANT DOCUMENTS

- Tender 18043 - Part 1 - Invitation to Tender
- Tender 18043 - Part 2 - Conditions of Tender
- Tender 18043 - Part 3 - Attachment 1 - Technical Specification
- Tender 18043 - Part 3 - Attachment 2 - Construction Plans
- Tender 18043 - Part 4 - Tender Response
- Tender 18043 - Part 4 - Tender Schedule Summary (Excel Attachment)
- Tender 18043 - Part 5 - Draft Conditions of Contract